

The Aitkin County Board of Commissioners met this 28th day of October, 2014 at 9:02 a.m. with the following members present: Chairperson J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Brian Napstad, Anne Marcotte, County Administrator Nathan Burkett, and Administrative Assistant Sue Bingham.

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members voting yes to approve the October 28, 2014 amended agenda. Item 7A – 2015 Budget was removed from the agenda and replaced with Enbridge Sandpiper Project, and Item 7E – Fond du Lac Clean Air Discussion, was added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
October 28, 2014**

I. Attendance

The Aitkin County Board of Commissioners met this 28th day of October, 2014, at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Chairperson Commissioner Mark Wedel; Commissioners, Anne Marcotte, Brian Napstad, Don Niemi, and Laurie Westerlund; and others present included: County Administrator Nathan Burkett; H&HS Director Tom Burke; H&HS Staff Members Eileen Foss, Income Maintenance Supervisor; Erin Melz, Public Health Supervisor; Sue Tange, Social Service Supervisor; Kathy Ryan, Fiscal Supervisor; Ruth Sundermeyer, Child Support & Collections Supervisor; Julie Lueck, Clerk to the Health & Human Services Board; and guests; Brenda Butterfield, AFSCME Rep.; Nanci Sauerbrei, Aitkin Independent Age; Jessica Seibert, Jim Carlson and Bob Lewis, H&HS Advisory Committee Members; Roberta Elvecrog, David Terrs, and Bob Harwarth, citizens.

II. Approval of Health & Human Services Board Agenda

Motion by Commissioner Niemi, seconded by Commissioner Marcotte, and carried; the vote was to approve the Agenda as mailed/posted.

III. Review September 23, 2014 Health & Human Service Board Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Napstad, and carried, the vote was to approve the September 23, 2014, Health & Human Services Board Meeting Minutes.

IV. Review Bills

Motion by Commissioner Westerlund, seconded by Commissioner Niemi, and carried; the vote was to approve the Bills as presented this date.

V. General/Miscellaneous Information

A. Northland Foundation Aging Initiative Update – Tom Burke noted they have been talking about what type of services are available throughout the county for seniors and how they can utilize various buildings/locations for senior services/activities ranging from day to day chore services to transportation issues. They are looking at developing sub-groups in the next few months for further discussion to come up with new ideas as well as for expanding existing services/activities.

B. County Representation on the CHS Board - Membership Terms Expiring–(Laurie Westerlund & Ihleen Williams) – Appointment Motion -

CALL TO ORDER

**APPROVED
AGENDA**

**HEALTH &
HUMAN
SERVICES
BOARD**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi, and carried; the vote was to approve the appointment of Laurie Westerlund and Ihleen Williams as members to the CHS Board for an additional three year term.

VI. FYI

- A. Ebola Update** – Erin Melz, PH Supervisor, provided and reviewed a handout “Ebola Outbreak: Frequently Asked Questions” with respect to the Ebola outbreak from the MN Department of Health website.

VII. Administrative Reports:

- A. Financial & Transportation Reports** – Kathy Ryan, Fiscal Supervisor, reviewed the Financial, Foster Care and Transportation reports noting that we are right on budget at this time.

VIII. Joint Powers Board Reports:

- A. Tri-County Community Health Services Board (CHS) –**
Commissioner Westerlund / Tom Burke – Oct. 9th, 2014 Meeting Minutes. Tom noted that the three directors and three supervisors have been looking at the administrative position and grants manager position which they feel needs to be condensed into one full time position.

IX. Contracts

- A. Addendum to the Cooperative Agreement Under Title IV-D with ACH&HS, Aitkin County Attorney, Aitkin County Sheriff and the State of Minnesota** to be extended for the period January 1, 2015 through December 31, 2016. Motion by Commissioner Napstad, seconded by Commissioner Niemi, and carried; the vote was to approve the Addendum to the Cooperative Agreement Under Title IV-D with ACH&HS, Aitkin County Attorney, Aitkin County Sheriff and the State of Minnesota to be extended for the period January 1, 2015 through December 31, 2016.

X. Committee Reports from Commissioners

- A. H&HS Advisory Committee** – Commissioners Westerlund and/or Marcotte Meeting updates from Committee Members: Jessica Seibert, Jim Carlson & Bob Lewis - Draft minutes of the October 1, 2014 meeting. Jessica Seibert described the Committee’s work to develop measureable goals to help determine if the community is aware of what we do at Health & Human Services. She noted that people don’t pay attention to what services are available until they personally need the services and then don’t quite know how to access them. The committee has been researching ways the information about services is disseminated and if there are additional ways to get it out there without duplication.
- B. AEOA Committee Updates** - Commissioner Niemi noted their Annual Meeting was October 15th at which time they talked about their progress and reducing poverty. He noted Meals on Wheels is pleased with Rosallini’s food and their dedication.
- C. NEMOJT Committee Updates** – Commissioner Napstad noted they met October 9 in Virginia. A few updates included Bob Marconett is retiring the end of the year, Contract negotiations are in process, the State has mandated every 9th grader set up a career plan, and Career “Ed-venture” is developing.
- D. CJI (Children’s Justice Initiative)** – Commissioner Westerlund / Sue

Tange noted that they attended the Regional Conference in Grand Rapids with eight counties attending to discuss Trauma Based Practice.

E. Lakes & Pines Update – Commissioner Niemi noted there was no recent meeting.

F. Arrowhead Transit Advisory Meeting was held September 30. Jessica Seibert is on the Advisory Committee and extended an invitation to Roberta Elvecrog to attend the next meeting on November 18th for discussion related to the need for a bus route from McGregor to Aitkin.

Next Health & Human Services Board Meeting – November 25, 2014

Break: 10:26 a.m. to 10:46 a.m.

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: October 14, 2014 – October 27, 2014; B) Approve County Board Minutes: October 14, 2014; C) Approve Commissioner Warrants: General Fund \$69,495.51, Road & Bridge \$100,632.56, Health & Human Services \$669.40, State \$450.00, Trust \$57,156.05, Forest Development \$5,010.92, Long Lake Conservation Center \$8,234.83, Parks \$3,480.13 for a total of \$245,129.40; D) Approve Auditor Warrants – September Sales & Use Tax: General Fund \$497.21, Road & Bridge \$1,582.17, State \$7,910.50, Trust \$14.15, Forest Development \$-0.15, Long Lake Conservation Center \$74.74, Parks \$87.46 for a total of \$10,166.08; E) Approve Auditor Warrants – October/November School Advance: Agency \$1,999,583.25; F) Approve 2014-2016 Teamsters Supervisory Unit Agreement; G) Approve Aitkin County Ladder Safety Policy; H) Approve Out of State Travel – Highway Dept.; I) Approve Purchase of 2-Slant Fin Boilers – Highway Dept.; J) Accept \$1,500.00 Donation to Aitkin County STS Program from McGregor Area Lions Club; K) Accept \$100.00 Donation from Aitkin DAV to Purchase Five \$20.00 Gas Vouchers for Veterans in Need; L) Accept \$500.00 Donation to Sobriety Court from McGregor Lions Club; M) Accept \$100.00 Donation to Aitkin County Veterans Van from McGregor American Legion Auxiliary

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to ratify 2014-2016 Teamsters Supervisory Unit Agreement and to authorize signatures.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes authorize out-of-state travel for John Welle, County Engineer to attend the 2014 American Association of State Highway Transportation Officials (AASHTO) Annual Meeting in Charlotte, NC from November 21, 2014 to November 24, 2014. All travel costs including airfare, lodging, registration fees, and meals will be paid by MnDOT.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve purchase of two Slant Fin Boilers from Gravelle Plumbing and Heating for a cost of \$25,874.00.

**HHS BOARD
ADJOURNED**

BREAK

**REGULAR BOARD
RECONVENED**

**CONSENT
AGENDA**

**2014-2016
TEAMSTERS
SUPERVISORY
UNIT AGREEMENT**

**OUT-OF-STATE
TRAVEL FOR
COUNTY
ENGINEER**

**BOILER QUOTES
HIGHWAY DEPT.**

Lori Grams, Treasurer reviewed the 3rd Quarter Investment Report with the Board.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried (4-1 Niemi), to raise per diems for the Board of Adjustment and Planning Commission members to \$50.00 per meeting, and to increase fees for variance, interim use and conditional use permit (CUP) applications to \$650.00.

Kirk Peysar, County Auditor continued the September 9, 2014 Public Hearing for Petition for Partial Abandonment of a Drainage System (County Ditch 24) located in Sections 7, 8, and 18 of Spencer Township (T47N, R26W) and Sections 12 and 13 of Aitkin Township (T47N, R27W) Aitkin County, MN. EverStar, LLC submitted this petition for ditch abandonment pursuant to Minnesota Statute 103E.806. Jim Erickson, representing EverStar asked for Board support. John Welle, Aitkin County Engineer, and Tammy Lou Pfaff, representing City of Aitkin and Aitkin Airport Commission voiced concerns. Jim Ratz, County Attorney offered opinion and guidance. The Board asked John Welle, County Engineer to put the concerns he has in writing, and agreed to continue the Public Hearing on November 25, 2014. Written public comments will be accepted until November 24, 2014 at 4:30 p.m.

After deliberations, and with guidance from County Attorney Jim Ratz, motion for a resolution by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution – Partial Ditch Abandonment of a Drainage System within Sections 27, 28, 32, 33 and 34 of Workman Township:

WHEREAS, a Petition from U.S. Steel Corporation was received by County Auditor Kirk Peysar dated March, 31, 2014, and an amended petition was received on September 15, 2014, from U.S. Steel Corporation, owners of benefitted property of Aitkin County Ditch #4 requesting a partial abandonment of the portion of County Ditch #4 as described in Exhibit 1 attached; and,

WHEREAS, a public hearing was held on July 22, 2014, to consider evidence concerning the partial abandonment of Aitkin County Ditch #4. Said public hearing was continued until September 23, 2014 and October 14, 2014 to allow the Petitioner to gather information, and modify the proposed abandonment in cooperation with County representatives; and,

WHEREAS, representatives of the Petitioner gave evidence concerning the partial abandonment of the above described portion of Aitkin County Ditch #4; and

WHEREAS, the opportunity was provided for public comment and questions. Public comments were received and are included in the public record.

NOW, THEREFORE, based on the petition, the evidence presented at the public hearing, the Aitkin County Board of Commissioners, acting as Drainage Authority for Aitkin County Ditch #4, makes the following Findings of Fact:

1. That John Welle, Aitkin County Engineer, appeared and testified in his professional capacity at the September 23, 2014 hearing, and represented that the petition as

3RD QUARTER INVESTMENT REPORT

PER DIEM AND FEE INCREASES – PLANNING & ZONING

CONTINUATION OF PUBLIC HEARING FOR PETITION FOR PARTIAL ABANDONMENT OF A DRAINAGE SYSTEM - EVERSTAR

RESOLUTION 102814-068 PARTIAL DITCH ABANDONMENT OF A DRAINAGE SYSTEM WITHIN SECTIONS 27, 28, 32, 33 AND 34 OF WORKMAN TOWNSHIP

<p>revised addressed and alleviated the concerns made at the public hearing on July 22, 2014.</p>	
<p>2. That the portion of the drainage system described in the petition dated September 15, 2014 and Exhibit 1, Figures 1 – 5, hereby incorporated by reference does not serve a substantial useful purpose as part of the drainage system to any property remaining in the system and is not of substantial public benefit and utility.</p>	
<p>THEREFORE, it is hereby ordered that the portion of Aitkin County Ditch #4 described in Exhibit 1 is partially abandoned; and the responsibility of the Drainage Authority, for that portion of the drainage system, hereby ends.</p>	
<p>Mark Jacobs, Land Commissioner gave a power-point presentation to the Board updating them on Aitkin County’s forest bat population, including the northern long-eared bat.</p>	<p>FOREST BAT STUDY</p>
<p>Nathan Burkett, County Administrator and the Board discussed Aitkin County’s legislative positions for Arrowhead Counties Association (ACA) and Association of Minnesota Counties (AMC).</p>	<p>LEGISLATIVE POSITIONS</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt the Historical Society’s Record Retention Policy.</p>	<p>RECORD RETENTION POLICY</p>
<p>Nathan Burkett, County Administrator reviewed the Third Quarter Financial Report with the Board.</p>	<p>THIRD QUARTER FINANCIAL REPORT</p>
<p>Nathan Burkett, County Administrator discussed the proposed Enbridge Sandpiper Pipeline with the Board. The Board agreed the Board Chair will send a letter of support to the Public Utilities Commission acknowledging that Aitkin County supports the Sandpiper Pipeline.</p>	<p>ENBRIDGE SANDPIPER PIPELINE</p>
<p>Nathan Burkett, County Administrator discussed the Fond du Lac Tribe’s Clean Air Proposal with the Board. The Board agreed the Board Chair will send a letter to the Fond du Lac Tribe, outlining the County’s opposition to the Fond du Lac Tribe’s Clean Air Proposal, with copies of the letter to the Governor, MPCA, local and federal legislators.</p>	<p>FOND DU LAC TRIBE CLEAN AIR DISCUSSION</p>
<p>The Board reported on the following: ACA, AMC District 1 Mtg., MRCC, HRA, Park Board, Lakes & Pines, ARDC, AIS, Mille Lacs Watershed, Snake River Watershed.</p>	<p>BOARD DISCUSSION</p>
<p>Break: 3:00 p.m. to 3:08 p.m.</p>	<p>BREAK</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to close the meeting at 3:08 p.m. under MN Statute 13D.03 Subd. 1(b) Labor Negotiations.</p>	<p>CLOSED SESSION</p>

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to reopen the meeting at 3:53 p.m.

**REOPEN
MEETING**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 3:53 p.m. until Tuesday, November 11, 2014 at 9:00 a.m.

ADJOURN

J. Mark Wedel, Chairperson
Aitkin County Board of Commissioners

Nathan Burkett, County Administrator